



# DeliverHealth

## eScripture One Distribution Rules

User Guide

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## Introduction

Distribution rules allow more precise control over how a report is distributed. Users can configure when, where, and to whom a document should go based on criteria such as document type, location, dictating user, authenticating user, and more. Rules are initiated based on selected workflow trigger(s). If all criteria specified for the rule matches the document, the rule is run.

## Enabling Distribution Rules

Two settings have been added to InCommand to allow for the creation and management of distribution rules.

To allow InQuery users to manage distribution rules, go to Client Maintenance > Maintenance > Users > Edit 'User'. Expand the 'Maintenance Access' section and click the **Maintenance – Distribution Rules** check box.

hosp Client Maintenance InQuery

Maintenance Advanced Maintenance Groups Pools Templates

dictating  - not dictating

+ Folder Access

+ Access Rights

- Maintenance Access

Attribute	Result	Group	User
Maintenance - Client Defaults	✓		<input checked="" type="checkbox"/>
Maintenance - Associates	✓		<input checked="" type="checkbox"/>
Maintenance - Documents	✓		<input checked="" type="checkbox"/>
Maintenance - Users	✓		<input checked="" type="checkbox"/>
Maintenance - Templates	✓		<input checked="" type="checkbox"/>
Maintenance - Interfaces	✓		<input checked="" type="checkbox"/>
Maintenance - ShadowPrint	✓		<input checked="" type="checkbox"/>
Maintenance - Groups	✓		<input checked="" type="checkbox"/>
Maintenance - Distribution Rules	✓		<input checked="" type="checkbox"/>

To allow InCommand users to manage distribution rules, go to Maintenance > Transcriptionists > Edit 'transcriptionist'. Expand 'InCommand Security Roles'.

Transcriptionists Software Advanced Maintenance

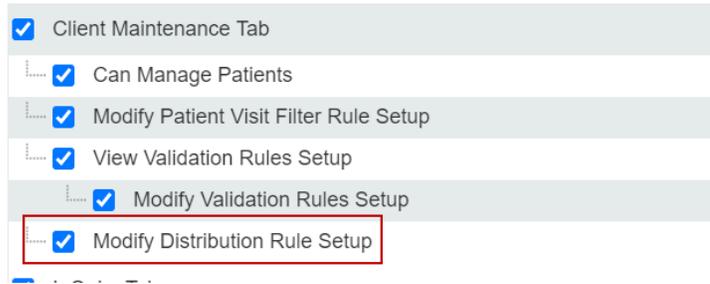
+ Default Rate Options

+ InCommand Setup Options

- InCommand Security Roles

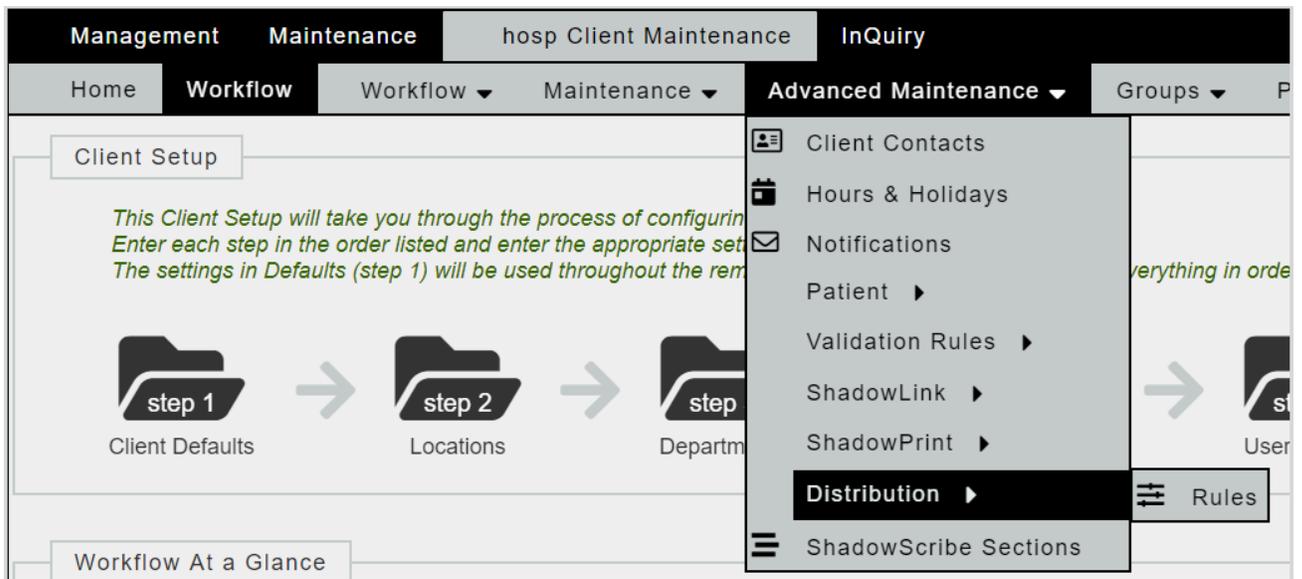
Maintenance Tab

Scroll down to 'Client Maintenance Tab'. Under this option, click the **Modify Distribution Rule Setup** check box.



### Setting up Distribution Rules

Once enabled, go to InCommand> Client Maintenance> Advanced Maintenance> Distribution> Rules to start configuring rules.



### The Distribution Rules screen:

Use the Distribution Rules screen to add, edit, and copy rules. To view configured distribution rules, you must first specify search criteria, as shown below. 'ALL' is selected by default. To choose a specific criteria, open the drop-down and select an item from the list. The Dictating User, Authenticating User, and Associate drop-down menus all support searching for clinicians using alphanumeric and special characters, including spaces, apostrophes, and parentheses.

Click the **Search** button to populate the rules grid.

Actions	Name	Distribution Method	Triggers	Roles	Document Types	Locations	Dictating Users	Authenticating Users	Associates
	Dictator & CC	Print	Preliminary	Dictator, CC Associate	All	All	All	All	All
	East Campus	Print	Final and Final 2	Dictator, Additional Authenticator, CC Associate	Letter, Dschg, Imaging	East Campus	Additional Authenticator, Clarence Clayburn, Attending Jacoby	All	All
	East Campus and Teaching Hosp	Fax Specific Number	Final and Final 2	Dictator	All	East Campus, Teaching Hospital	All	All	All
	New Test rule	Print		Additional Authenticator	All	All	All	All	All
	Test 1	Print	Approval in Preliminary	Additional Authenticator	All	All	All	All	All

Under each column in the grid, you can type in text to filter search results. As you hover over a rule, it will be highlighted in a different color for easier viewing.

To customize the screen, use the following buttons located at the bottom or top right:



The Field Chooser button lets you select which columns should be displayed or hidden. To add or remove columns in the results list, drag column headers out of or into the window that appears. You can also change the orders by dragging the columns.



The Reset Layout button resets the grid to the default column layout.



The Clear Filter button removes any filtering that has been applied.

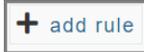


The Refresh button refreshes the results list.

Only Active rules appear by default. To show inactive rules, select the Inactive or All filter option in the Active column or click the clear filter icon.

## Creating a New Rule

Press the Add button to create a new rule. The Add New Distribution Rule screen opens.



### Distribution Rule Information

Provide the following information for each rule:

- **Name:** Assign a unique name to the rule. This name will be used on subsequent screens to identify the rule. This is a required field.
- **Description:** Enter a descriptive summary of the rule triggers and other helpful information. (500 chars max)
- **Rule Active:** On/Off switch for the rule. If a rule is no longer needed, temporarily or permanently, uncheck this box to deactivate the rule. It will not be deleted.

Once you name and describe the rule, you must select triggers and filters for the rule.

**Note:** All rules matching the criteria of a particular dictation will run.

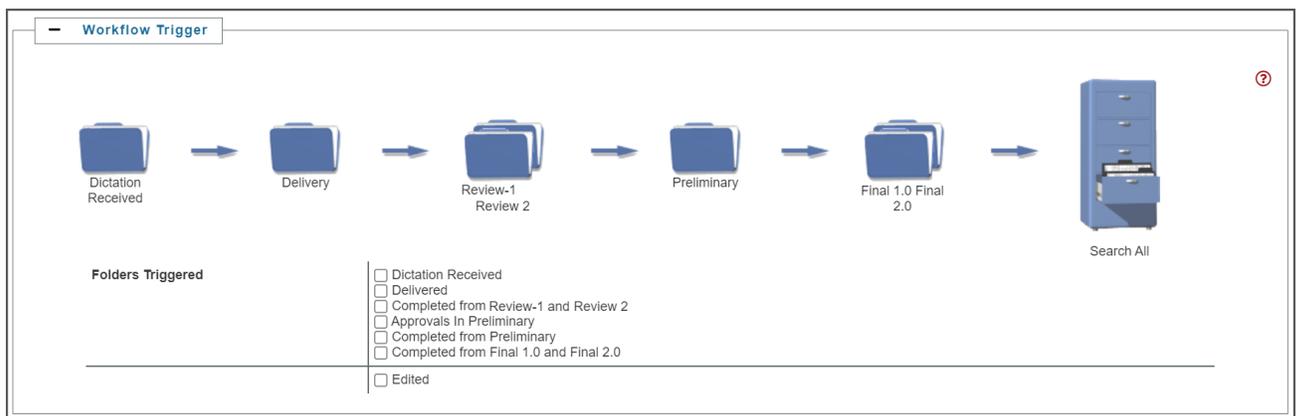
### Workflow Trigger

Select one or more workflow positions to trigger a distribution when the transcription leaves that position. Note that the name displayed for the folders will reflect the name set up for the client's workflow folders.

If multiple workflow positions are chosen, and a job leaves each position as a result of separate actions, the job will be distributed after leaving each position. If multiple workflow positions are chosen, and a job leaves all positions as a result of one action, then the job will be distributed only once.

### Triggers:

- **Dictation Received:** select to run the rule after the dictation has been received. This is used in very rare circumstances, as there is no transcription content available at the time, only data related to the transcription.
- **Delivered:** select to run the rule after the transcription has been typed and delivered to the client.
- **Completed from Marked For Review:** select to run the rule once the transcription is past this point in the workflow.
- **Completed from Preliminary:** select to run the rule once the transcription is past this point in the workflow.
- **Completed from Final Print or Final Fax:** select to run the rule once the transcription is past this point in the workflow.
- **Edited:** select to run the rule any time the transcription is edited after the first trigger point.



### Roles

Select who will receive the document when the dictation passes the workflow trigger. You can select one or more roles. To print all transcriptions, chose the Dictator role and set all filters to Include All.

**Roles**

- Dictator
- Additional Authenticator
- CC Associate
- Attending
- Referring
- Admitting
- Primary Care
- Consulting
- Ordering

The following fields are available as filters. Click on a field to expand it, or to expand all fields, click 'expand all' at the top of the screen.

When adding associates, note that:

- When distributing via the 'Fax Associate' method, the rule will check whether an associate has auto-fax enabled before queuing up a fax. If auto-fax is not enabled, no fax will be sent to that associate.
- The rule will only match if the selected associate(s) is in one of the selected recipient roles (see 'Roles' above).
- If an associate is in multiple roles on a transcription, or the transcription matches multiple rules that include the same associate, then the associate will only receive one copy of the transcription.

When adding user groups and users:

- A rule will pass only if the user matches the user group filter AND the user filter.

For each of the above filters, three options are available:

- **Include All** – enables the rule for all the filter's values. This is the default.
- **Include Selected** –provides a list of values to choose from. The rule will run only when the selected value(s) match a dictation. Use this option to make a small number of selections from a larger list.

Click the check boxes to make selections. Filter a list by typing in the text box above the grid.

- Document Types

Filter Type: Include Selected

Document Types

DocumentTypes Per Page: 15 Page 1 of 1 Clear Filters Refresh Reset

Document Description	Document Type	Included <input checked="" type="checkbox"/>
Chart Note	Chart	<input checked="" type="checkbox"/>
Consult or Referral Letter	Letter	<input type="checkbox"/>
Discharge Summary	Dschg	<input checked="" type="checkbox"/>
Imaging Report	Imaging	<input type="checkbox"/>
Patient Letter	PLetter	<input type="checkbox"/>
RPH Template	RPH	<input type="checkbox"/>

Page 1 of 1 Clear Filters Refresh Reset

- **Include All Except Selected** – provides a list of values to choose from. The rule will run only when the selected value(s) do NOT match a dictation. Use this option when you want to include the majority of the list, with only a few exceptions.

## Distribution Options

Distribution rules can be sent to an associate via fax, to a ShadowPrint printer, or through the ShadowLink service.

**Note:** If 'Fax Associate' is selected as the distribution method and the distribution is intended for the role of 'Dictator' or 'Authenticator', the Dictator/Authenticator must be linked to an Associate via the Referral User section on the Edit Associate screen. The Dictator or Authenticating User must have the AutoFax and InQuery options checked on their associate record, have the appropriate user selected in the Referral User drop-down (see below), and have a valid Fax Number populated in order to receive their faxes.

Edit Associate

Fax Number: (000)000-0000

Email:  Send Fax Cover Page

**Method of Delivery**

Mall

AutoFax

InQuery

Referral User: Surgeon\_Demo

Referral From: Local Client

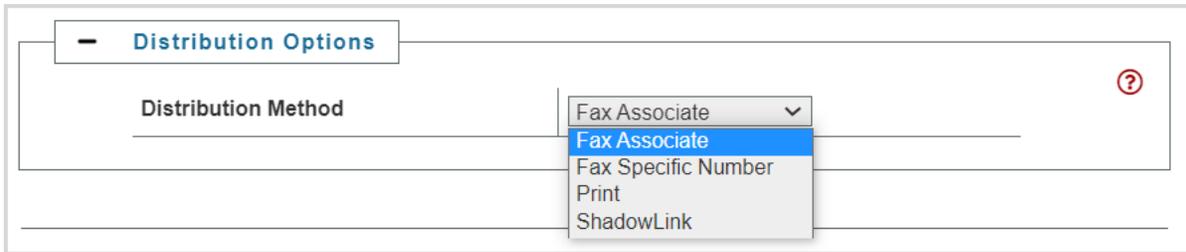
last modified by SRF\_IMP on 6/18/2008 2:23:04 PM

**Distribution Rules**

Inventory Report Page 1 of 2 Choose Columns Reset Layout Clear Filters Refresh

Actions	Name	Distribution Method	Triggers	Roles	Document Types	Locations	Dictating Users	Authenticating Users	Associates

Distribution options:



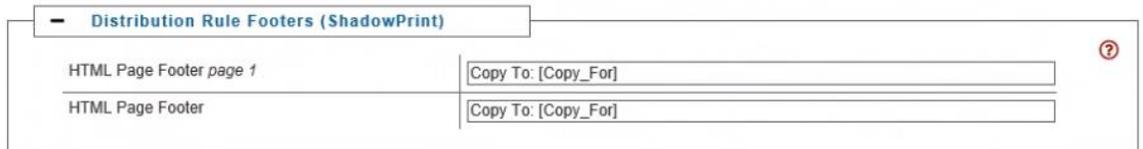
- **Fax Associate** –faxes the document to the fax number that has been entered in InCommand for an associate.
- **Fax Specific Number** – faxes the document to a specific number that you enter here.

Note: To prevent configuration issues when adding a new distribution rule with a fax delivery type, a warning will be displayed if there is an AutoFax trigger already enabled.



- **Print** – prints the document to one or more ShadowPrint printers (printers available for the local client). If this option is selected, all printing options that are currently available on the ShadowPrint rules screen can be configured.
  - **Priority** – defines the next transcription to be spooled from the print queue. Transcriptions queued with a higher priority are printed first (1 is the highest priority, 10 is the lowest; and 5 is the default priority setting and is considered normal). Priority will not change the order of printing for transcriptions already spooled.
  - **Number of Copies** – indicates the number of copies of the transcription to print at each printer defined in the rule.
  - **Use Distribution Rule Footers** – uses the distribution rule footers as configured on the print template. This option is commonly used to indicate who the recipient of a given print job is for when there are multiple roles enabled for a given printer. Documents will be printed with 'Copy To: [Recipient name]' in the footer. When this option is selected, standard footers will be overridden.

Note: The default Distribution Rule footer is set to 'Copy To: [Recipient name]' but can be changed to accommodate the client's needs.



Example:



Family history

Code status

---

Mark Doc

Date Dictated: 11/03/2017  
Date Transcribed: 04/19/2019  
MD/MT  
Job #: 3577

cc: Mark Associate

Copy To: Mark Associate

- **Use Cover Page** – allows adding a cover page to ShadowPrint jobs. It is only for use with print jobs; **None** is selected by default. To add a cover page, select **DOCX Cover Page** from the drop-down menu. Cover page information will be pulled from the ShadowLink Transcription formats. The format must be of type DOCX. Please contact Support for assistance in creating the desired rendering information for your cover page.
- **Watermark** – allows for an override of the default watermark assigned to the document type.
  - **Do not Override** – The document type’s default watermark will apply.
  - **Copy**– Transcriptions always print with the word “Copy” watermarked, regardless of the watermark setup for the document type.
  - **None** – Transcriptions will always print with no watermark, regardless of the watermark setup for the document type.
  - **Preliminary** – Transcriptions will always print with the word “Preliminary” watermarked, regardless of the watermark setup for the document type.

Distribution Rules   Workflow   Maintenance   Advanced Maintenance   Groups   Pools   Templates

**Distribution Options**

Distribution Method: Print

Priority: 5 Normal

Number Of Copies: 1

Use Distribution Rule Footers:

Use Cover Page: None

Watermark: Do Not Override

Printer	Service Account	Active	Included
Bullzip PDF Printer	spdocx	Active	<input type="checkbox"/>
Bullzip Printer (XPS)	spdocx	Active	<input type="checkbox"/>
Nuance PDF	spfest	Active	<input type="checkbox"/>
Bullzip PDF Printer	spxps	Active	<input type="checkbox"/>
Bullzip Printer (XPS)	spxps	Active	<input type="checkbox"/>
Bullzip PDF Printer	spxpsi	Active	<input type="checkbox"/>
Bullzip Printer (XPS)	spxpsi	Active	<input checked="" type="checkbox"/>

Page 1 of 1

To select a printer, click the check box in the **Included** column. Multiple printers can be selected, either from the same or different services.

Click the **Save** when you finish creating the rule.



Any rules that distribute to printers will appear on the ShadowPrint Rules management screen in InQuery (Services> ShadowPrint Rules).

Home	Search All	Workflow	Problem List	Faxes	Services	InVision	My Templates	Log Out Super Admin
Summary	Faxes	ShadowPrint	ShadowLink	ShadowPrint Rules				
								help
Authenticator								[1 queued, 0 spooled]
Prelim								[0 queued, 0 spooled]
prelim2								[0 queued, 0 spooled]

- **ShadowLink** – distributes the document through the ShadowLink service. The available delivery options behave the same as they do for a ShadowLink rule.
  - **Include All Linked Documents** - includes all appended documents in the document set available for rendering and data usage. Note that all documents that are appended to one another must all pass the rule for the rule to trigger.

The 'Delivery Extension Selection' area shows ShadowLink service accounts and their corresponding delivery extensions. The extension you select here will be used for the distribution, along with the selected format.

Multiple extensions and formats can be selected, even from different services.

**Distribution Options**

Distribution Method: ShadowLink

Include All Linked Documents:

DeliveryExtension	Service Account	Active	Format	Included
			MARKCLIENT: Another Transcription TXT	
			MARKCLIENT: DOCX Cover Page	
			MARKCLIENT: test	
Transcription TXT	mlest (MarkClient)	Active	MARKCLIENT: Transcription TXT	<input checked="" type="checkbox"/>
Transcriptions via API	MarkClient Test (MarkClient)	Inactive	MARKCLIENT: Transcription TXT - Plain Text	<input type="checkbox"/>
Transcriptions via API	Test (MarkClient)	Active	MARKCLIENT: Word Doc	<input type="checkbox"/>
			MARKCLIENT: Another Transcription TXT	<input type="checkbox"/>

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New distribution rules created with the ShadowLink distribution method will appear in the Rules drop-down menu in InCommand and InQuery (on the ShadowLink Transcription Deliveries tab):

**DeliverHealth | InCommand**

Client: MarkClient (Mark Test Client)

Rule: Any

Service: Copy of Shadowlink DS Rule

Deliver: PatrickG Delete 2

Format: rule 2

Job ID: Shadowlink DS Rule

Transcription ID: [ ] thru [ ]

Status: Any

Date Created: [ ] thru [ ]

Date Rendered: [ ] thru [ ]

Date Retrieved: [ ] thru [ ]

Date Delivered: [ ] thru [ ]

Results Per Page: 50

You can also manually trigger a distribution for a distribution rule configured with the ShadowLink via the 'Export this job' dialog as is currently done for ShadowLink rules.

The ability to use the **test** button on the Export dialog is unavailable, however, you may use the **export now** button to export the transcription.

Field Name	Field Value	Status	Reason
The testing feature is unavailable for distribution rules at this time. You may still use the 'export now' button without testing.			

From the 'Export this job' dialog you can also select a ShadowLink distribution rule and re-export a transcription to a specific recipient. Select one of the recipients from the 'Recipient' list and then choose 'export now' to re-send the transcription.

## Custom Filters

A custom filters section is available for a rule configured with the ShadowLink delivery method. Custom filters are created by the eScription One interfaces team when existing filters do not meet the client's need or are not specific enough. They ensure that transcriptions meeting some criteria pass the rule, while those not meeting the criteria, do not pass the rule.

When adding or editing a rule, you can add any custom filter that has already been created by the interfaces team.

Click [+Add Filter](#) to select a filter. Choose an operator and value for the filter, then save.

Action	Field	Operator	Value
<a href="#">Edit</a> <a href="#">Delete</a>	Recipient Has Autofax Enabled	Equals	True
<a href="#">Save</a> <a href="#">Undo</a>	<a href="#">New Test Field</a>	Equals	

- **Action:** choose to Save or Undo changes made to the custom filter.
- **Field:** choose a field that has been created for the client.
- **Operator:** choose Equals or Does not Equal.
- **Value:** the value that the field should or should not equal.

## Testing

Use this section to test your distribution rule settings against specific transcriptions for a client.

Enter the Transcription ID (TID) number, then click the **Test** button. The test can be run on any TID in outstanding or delivered jobs.

The screenshot shows a 'Testing' section with a 'Transcription ID' label and an empty input field. To the right of the input field is a button with a pencil icon and the text 'test'. Below the input field is a 'Result' label. A question mark icon is visible in the top right corner of the panel.

Note: Test files will not work with custom formats created for use with ShadowLink distribution rules.

## Editing a Rule

To edit an existing rule, click the Edit icon next to the rule on the Distribution Rules screen.



The Edit Distribution Rule screen appears, allowing you to modify the rule as needed.

## Editing an Associate

When editing an associate who is included on a distribution rule (Client Maintenance > Maintenance > Associate), those distribution rules appear at the bottom of the Edit Associate screen. Here the rules can be directly edited if necessary, as a result of changes made to the associate.

The screenshot shows the 'Edit Associate' screen. At the top, there are fields for 'AutoFax' (checked), 'Referral User', and 'Referral From' (Local Client). Below this is a 'Distribution Rules' section containing an 'Inventory Report' table. The table has columns for Actions, Name, Distribution Method, Triggers, Roles, Document Types, Locations, Dictating Users, Authenticating Users, and Associates. Two rules are listed: 'Dictator & CC' and 'East Campus'. The 'edit' icon in the first row is highlighted with a red square.

Actions	Name	Distribution Method	Triggers	Roles	Document Types	Locations	Dictating Users	Authenticating Users	Associates
	Dictator & CC	Print	Preliminary	Dictator, CC Associate	All	All	All	All	All
	East Campus	Print	Final and	Dictator, Additional Authenticator, CC	Letter, Dschg,	East Campus	Additional Authenticator,	All	All

## Copying a Rule

To copy a rule, click the copy icon next to the rule. The Add New Distribution Rule screen displays. Enter a new name for the rule and modify it as needed.



## Suppressing Duplicate Copies

To avoid recipients receiving multiple copies of the same transcription we have put in place some deduplication logic:

- If an associate is in multiple roles on the same transcription, then the recipient will receive only one copy per distribution method.
- If a transcription matches multiple rules that include the same recipient, then the recipient will only receive one copy per distribution method.
- If multiple rules with different distribution methods apply to a transcription, then the recipient will receive a copy for each unique distribution method for the same transcription (i.e. fax, print, fax to a specific number, giving the recipient up to three copies).

**Note:** Please note that AutoFax and ShadowPrint Rules work independently of Distribution Rules. If AutoFax and/or ShadowPrint are enabled for the client in addition to Distribution Rules, recipients may receive duplicate copies of transcriptions. We recommend disabling AutoFax and ShadowPrint rules when Distribution Rules are used.

## Managing Distribution Rules Jobs

Print and fax jobs can be checked via the following locations.

### Viewing Transcriptions in the Activity Log

Distribution rule details have been added to the Transcription Information Activity Log to help better determine if a transcription was printed or faxed as a result of a distribution rule. To view the Activity Log for a transcription, go to Management> Delivered Transcriptions> Search. Under the Actions column, click to view/open a transcription.

The 'Action By' column now displays the name of the distribution rule that triggered the print/fax activity; the 'Action' column displays printed/faxed activities (including queued, created, spooled, canceled, succeeded); and the 'Type' field displays 'Distribution Rule'.

Activity				
<i>All times are in the time zone of "Central Standard Time"</i>				
Refresh  View Archived 				
	Date	Action	Action By	Type
	11/12/19 8:48 AM	Export Delivered	test	Interfacing
	6/17/20 8:38 AM	Print Job Queued	MG Printers	Distribution Rule
	6/17/20 8:38 AM	Print Job Queued	MG Printers	Distribution Rule
	6/17/20 8:38 AM	Print Job Queued	test	ShadowPrint Rule
	6/17/20 8:38 AM	Print Job Spooled	MG Printers	Distribution Rule
	6/17/20 8:38 AM	Print Job Spooled	MG Printers	Distribution Rule
	6/17/20 8:38 AM	Export Delivered	test	Interfacing
	6/17/20 8:41 AM	Export Delivered	test	Interfacing
	6/17/20 5:49 PM	Print Job Spooled	MG Printers	Distribution Rule

For additional information, click the  button. For print jobs, the Job ID appears, as well as the Distribution Rule Footer.

For fax jobs, the number of fax attempts, date/time of fax, and result are displayed.

### Checking Print Job Status in InQuery

Print jobs triggered by distribution rules will also be listed in InQuery> Services > ShadowPrint > Transcriptions. The Distribution Rule name will appear in the Rule column in the search results grid, as well as when you open the print job to view details.

View	Status	Status Change Date	Print Job ID	TID	Patient Name	Clinician	Document Type	Printer	Rule
<input type="checkbox"/>	Printed	8/13/2021 5:44:32 PM	12607189	14916	Tracy Abrams	Super Admin	Chart	SP1: Bullzip PDF Printer	Dictator & CC
<input type="checkbox"/>	Printed	8/13/2021 5:45:03 PM	12607188	14916	Tracy Abrams	Super Admin	Chart	SP1: Canon MP620 series Printer	Dictator & CC
<input type="checkbox"/>	Printed	8/13/2021 5:46:33 PM	12607187	14914	Jean Selus	Super Admin	Chart	SP1: Bullzip PDF Printer	Dictator & CC
<input type="checkbox"/>	Printed	8/13/2021 5:46:48 PM	12607186	14914	Jean Selus	Super Admin	Chart	SP1: Canon MP620 series Printer	Dictator & CC

### Viewing Distribution Rules Reports

Two reports are available for distribution rules: **Inventory** and **History**. They can be run directly from the Distribution Rules screens.

To run the Inventory report, click one of the Inventory Report links on the main Distribution Rules screen:

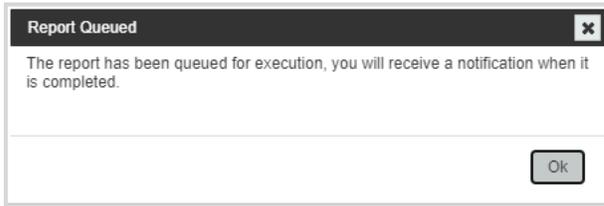


Actions	Name	Distribution Method	Triggers	Roles	Document Types	Locations	Dictating Users	Authenticating Users	Associates
	Dictator & CC	Print	Preliminary	Dictator, CC Associate	All	All	All	All	All
	East Campus	Print	Final and Final 2	Dictator, Additional Authenticator, CC Associate	Letter, Dschg, Imaging	East Campus	Additional Authenticator, Clarence Clayburn, Attending Jacoby	All	All
	East Campus and Teaching Hosp	Fax Specific Number	Final and Final 2	Dictator	All	East Campus, Teaching Hospital	All	All	All
	New Test rule	Print		Additional Authenticator	All	All	All	All	All
	Test 1	Print	Approval in Preliminary	Additional Authenticator	All	All	All	All	All

To run the History report, click  to edit a rule. Then click the 'view history' link at the top of the Edit distribution Rule screen:



Once you click on a report link, a message appears indicating that a report has been queued.



After the report is generated, a second message appears with a link to the report.



### Distribution Rules Inventory Report

The Inventory report shows the configuration details for each Print and Fax Rule in one place. Click the sheets at the bottom of the page to see filter details for each rule.

	A	B	C
1	Distribution Rule Workflow Trigger for Client: Hospital (hosp) as of 05/30/2020 10:19 PM):19 PM		
2	Rule ID	Name	Edited
3	92	Associates	FALSE
4	98	Authenticator	FALSE
5	101	Fax CCs	FALSE
6	102	Print for Attending	FALSE
7	103	Print to 1st Flr Discharge Summ	FALSE
10			
11			
12			
13			
14			
15			

Navigation: Distribution Rule Information | **Workflow Trigger** | Roles | Document Types | Location Groups | ... (+)

	A	B
1	Distribution Rule Roles for Client: Hospital (hosp) as of 05/30/2020 10:19 PM	
2	Rule ID	Name
3	92	Associates
4	98	Authenticator
5		
6	101	Fax CCs
7	102	Print for Attending
8	103	Print to 1st Flr Discharge Summ
10		
11		
12		
13		
14		
15		

Navigation: Distribution Rule Information | Workflow Trigger | **Roles** | Document Types | Location Groups | ... (+)

	A	B	C	D
1	Distribution Rule Associates for Client: Hospital (hosp) as of 05/30/2020 10:19 PM			
2	Rule ID	Name	Filter Type	Associates
3	92	Associates	Include All Except Selected	, Test (12) <Script>Alert(1)</Sc, <Script>Alert(1)</Sc (39) Creevy, Joseph (20)
4				
5				
6	98	Authenticator	Include ALL	
7	101	Fax CCs	Include All Except Selected	Bartholomew, James (U52966) Cartwright, Franklyn (FC1)
8				
9	102	Print for Attending	Include ALL	
10	103	Print to 1st Flr Discharge Summ	Include ALL	
11				
12				
13				
14				
15				

Navigation: ... | Patient Types | Patient Classes | Patient Location Descriptions | **Associates** | Distribution Options | ... (+)

## Distribution Rules History Report

The History report shows the changes that have been made to the selected distribution rule, as well as who made those changes.

Changes are highlighted in yellow.

	B	C	D	E
2	Client :	Hospital		
3	Rule ID :	102		
4	Modified Date	5/30/2020 9:17:52 PM	5/30/2020 9:31:25 PM	5/30/2020 9:46:31 PM
5	User ID :	cryqa1	cryqa1	cryqa1
6	<b>Distribution Rule Information</b>			
7	Name	Print for Attending	Print for Attending	Print for Attending
8	Description			
9	Rule Active	TRUE	TRUE	TRUE
10	<b>Workflow Trigger</b>			
11	Folders Triggered		Delivered	Delivered
12		Completed From Marked For Review 2		
13	Edited	FALSE	FALSE	FALSE
14	<b>Roles</b>			
15	Roles	Attending	Attending	Attending
16	<b>Document Types</b>			
17	Filter Type	Include Selected	Include Selected	Include Selected
18	Document Types	Chart Note (Chart)	Chart Note (Chart)	Chart Note (Chart)
19				Imaging Report (Imaging)
20	<b>Location Groups</b>			
21	Filter Type	Include ALL	Include ALL	Include ALL
22	Location Groups			
23	<b>Locations</b>			
24	Filter Type	Include ALL	Include ALL	Include ALL
25	Locations			
26	<b>Dictating User Groups</b>			

## Support

Get assistance for Distribution Rules, and all other eScription One applications, here:

- Phone Support: 1-800-858-0080
- Support Email: [esone.support@DeliverHealth.com](mailto:esone.support@DeliverHealth.com)
- InCommand Login:
  - **Australia** <https://www.escription-one.com.au/tspadmin/>
  - **Canada** <https://www.escription-one.ca/tspadmin/>
  - **United States** <https://www.escription-one.com/tspadmin/>
  - **United Kingdom** <https://www.escription-one.co.uk/tspadmin/>
- InQuery Login:
  - **Australia** <https://www.escription-one.com.au/inquiry/>
  - **Canada** <https://www.escription-one.ca/inquiry/>

- **United States** <https://www.escription-one.com/inquiry/>
- **United Kingdom** <https://www.escription-one.co.uk/inquiry/>